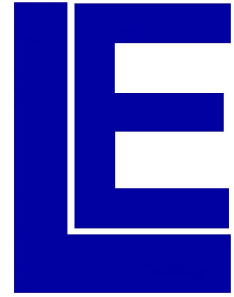


# LaMorte Electric Heating and Cooling



## Designer Level 1 Job Description

LaMorte Electric Heating and Cooling is looking for a new person to join the team. We are looking for someone who is environmentally and socially conscious. The position we are hiring for is a mix of the Level 1 Designer position and Level 1 Installer position. In order to become a good designer, it is helpful to understand how systems are installed. This means that the job will start with about half of the time being spent assisting with installs as a Level 1 Installer, and the other half will be spent learning the beginning steps of the design process as a Level 1 Designer. The career path that we envision for this person would be to further learn about the design process.

### **Skills:**

- digitally literate
- detail-oriented
- organized
- honest (pad your resume at your own risk)
- kind
- mechanically inclined is helpful but not required

**Experience:** We are NOT looking for any previous experience, but we are looking for someone who is motivated to learn and grow with us.

**Compensation:** Starting pay \$18-20 per hour

**Hours:** 30-40 per week

**Transportation:** Generally required for employees to have reliable transportation. A clean driving record and driver's license are required. (we are happy to discuss transportation options for an employee who fits well with our company and goals)

### **Job Description (not all-inclusive):**

#### **Level 1 Designer**

Assist with designing the air source heat pump systems in residential homes.

- drawing a floor plan of a house for heat load calculation
- complete heat loss checklist with information from sales partner
- assist in managing calendar
- assist in updating customer cards in Trello
- begin training on Mitsubishi products
- begin learning the basics of building construction for the purposes of heat losses
- begin learning about heat loss software
- Level 1 Installer tasks

**Level 1 Installer**

Assist with installation of air source heat pumps at residential homes. These installations are indoor and outdoor during all parts of the year.

- assist with job setup
- assist with multi-person tasks
- assist with job site clean up
- assist in running slim duct
- assist in running electricity to the outdoor unit

**Future Job Potential:****Level 2 Designer** (\$22-\$25 hourly)

- Level 1 Designer tasks
- independently perform home analysis for heat loss
- perform the heat loss on a computer
- begin to assist in managing jobs
- basic admin assistance

**Level 3 Designer** (\$25-\$40 hourly)

- Level 2 Designer tasks
- independently perform a heat loss
- independently analyze the heat loss
- create designs through Diamond System Builder
- create a simple summary of each design
- begin learning the way estimates are done

Please submit a resume and cover letter to Sarah Schnabel at [sarah@lamortelectric.com](mailto:sarah@lamortelectric.com) by October 8th.

**Who we are:**

LaMorte Electric Heating and Cooling is an environmentally conscious contractor and a local family-owned and operated business. We pride ourselves on our customer service. We provide safe and quality work in a way that gives our customers the small business experience with the large contractor expertise. The focus of LaMorte Electric Heating and Cooling is on the installation of equipment within homes and businesses to aid in the fight against climate change. The two types of installations that we specialize in are air-source heat pumps (also called mini-split heat pumps) and car chargers. These installations address the two largest categories of energy-related emission sources in New York State: transportation and on-site fuel combustion. LaMorte Electric Heating and Cooling was started as an electrical contracting business by Brian LaMorte in April of 2010. The business is now run by Brian and his partner Sarah Schnabel since 2018. Our service of installing air source heat pumps has been our business's main focus since the fall of 2019. It is important for us to be a socially conscious, ethical business. One way in which we do that is by being a living wage employer, another way is more focused on our specific skill sets as trades-people. We want to inform our customers of the most efficient and renewable ways to electrify their homes.